

Dear Parent,

A gentle reminder to settle the dues (including tuition fee and transport fee, if applicable) for the Second Quarter (July-Sept) by **10th July 2025**.

Please note that fee is collected quarterly (April, July, October, and January), and the due date for each quarter's fee payment is on or before the 10th without incurring a late fee.

In case of delayed payment, a daily late fee fine will be levied.

After payment please share the fee details via email to the following addresses:

- For tuition fee: [fee@samis.in](mailto:fee@samis.in)
- For transport fee: [transport@samis.in](mailto:transport@samis.in)

**Kindly ignore this reminder if the dues have already been settled.**

#### STUDENT PORTAL INFORMATION

App Installation Guide Link: <https://schoolapp.radicallogix.com/Sam-International-School-Delhi/>

#### LINKS TO DOWNLOAD THE APP:

iOS : [Radical Logix on the App Store \(apple.com\)](https://apps.apple.com/in/app/radical-logix-student-app/id1544444444)

Android: <https://play.google.com/store/apps/details?id=com.radicallogix.studentsapp>

**SCHOOL CODE :532**

**BROWSER ACCESS LINK FOR THE PORTAL:** <https://samisportal.radicallogix.com/>

Radical Logix Login Instructions: -

- 1) Download Radial Logix from Play store/App store
- 2) Enter School code -532
- 3) Enter User ID/ Password - Provided by Class teacher or Fee Department
- 4) Click on **Sign in**
- 5) Click on Fee option & select the required Month then process your payment
- 6) 3 payment methods are available on Radical - UPI/Net banking/Cards
- 7) Please select the payment method & process with the payment  
after this you will receive payment request from our school in your message box.  
Please accept the request and complete the payment process.
- 8) After payment please check your fee option in Radical app then it will show Paid for the selected Months.
- 9) In some cases, payment goes under settlement for 24-48 hrs.  
Please wait then process for another payment.
- 10) In case you forget User ID/ Password. Please login via OTP.

#### **Transport Users**

For transport fee payment, click on **more** and follow the same process for payment.

Regards,

Fee department